

Waiver Application Packet



As a result of COVID-19 and the closing of school buildings, school districts must submit an application to waive 2019-2020 attendance requirements in order to receive exemption from KSA 72-3115. (1,116 attendance hours for all students and 1,086 attendance hours for high school seniors)

To apply for the waiver, you must complete and submit by April 8th the following items contained within this document:

1. Waiver Application
2. Assurances Document
3. Continuous Learning Plan Application

All required documents must be emailed as a single package to CLPlan@ksde.org by Wednesday, April 8, 2020.

Please direct questions to the following:

- Waiver Application: ddennis@ksde.org
- Plan for Continuous Learning: mmiller@ksde.org

To access Continuous Learning guidance documents and resources, visit:
<https://sites.google.com/ksde.org/kansascontinuouslearning2020/home>

Application to Waive 2019-2020 Attendance Requirements



Date: March 23, 2020

School District Name Cunningham USD #332

Superintendent name Robert Reed

Board President name: Scott DeWeese.

1. Who closed your schools? (Check all applicable)

- County Health Department
- Secretary of Health and Environment
- Governor
- Military Base Commander

2. How many hours was your school district open during the 2019-20 school year?

898. hours

3. How many hours are you requesting be waived from the school term of 1,116 hours for the 2019-20 school year?

218. hours

Note

A continuous learning plan must be submitted as part of this waiver request in order to receive approval.

Assurances Document



Date : March 23, 2020

School District Name Cunningham, USD 332

This assurances document needs to be returned to KSDE with your request to waive attendance requirements and your continuous learning plan no later than Wednesday April 8, 2020, to indicate that the district will adopt a plan to ensure continuous learning for all students through the remainder of the 2019-2020 school year.

USD 332 hereby assures the Kansas State Board of Education it will follow the requirements for a Continuous Learning Plan for the remainder of the 2019-2020 school year:

1. USD 332 assures the State Board that it will develop a continuous learning plan that will meet the Kansas requirement for a waiver of the minimum requirement of 1,116 hours of school.
2. USD 332 assures the State Board that it will pay all current hourly employees during the balance of the 2019-2020 school year based on the plan developed and approved by the local Board of Education.
3. USD 332 assures the State Board that it will send the Continuous Learning Plan to the Kansas State Department of Education on or before April 8, 2020.
4. USD 332 assures the State Board that it will enroll all new students according to the state statute and the school district's enrollment policies and provide an educational plan for all new students for the duration of the 2019-2020 school year.
5. USD 332 assures the State Board that it will apply a health and safety policy limiting the opportunity for students, staff and families to be exposed to potential pathogens that could lead to illness.



President, Board of Education



Superintendent of Schools

Please print this document and sign.

Continuous Learning Plan Application



Date: March 23, 2020

School District Name Cunningham, USD 332

Academic Support

Briefly describe the Professional Development plan for Continuous Learning.

Teachers in grades PreK -12 will be meeting weekly using Zoom. Additional communication will occur through email and Google Hangouts. Staff was trained to use Google Classroom, Zoom, and Google Hangouts.

Students at USD 332 will be taking home iPads and Chromebooks/laptops or digital devices to use at their home.

Please describe how you will ensure continuous learning is available for every student.

Most of our students have internet access. In the event that a family does not have internet, our local internet provider is providing free access points in town. Students can also come near the outside of the school building to get internet access.

Some work will be sent home via paper packets. Completed offline work will be dropped off in the school's entryway weekly each Monday or when they are getting their grab and go lunch.

Will online learning be used?

USD 332 will be using Google Classroom, Youtube, and Canvas to upload videos and documents to students. We are planning on using Google Hangout and Zoom to meet

with students and parents weekly. Various Ipad Apps and digital learning sites will be assigned to students.

If so, is tech support available for families and teachers?

Yes, we have a tech coordinator, teachers, and Mr. Reed who will be available to answer questions and assist students and parents if they are having trouble.

If so, how will you ensure that all students have adequate access to devices and the internet?

USD 332 will be sending home devices for every student. The Elementary classes, K-5, will be using Ipad and 6th - 12th will be using the Chromebooks and laptops. According to our survey results, all of our families have Internet access except four families. There are also hotspots available in town where students can sit outside and access the internet.

Please describe additional measures you will take to support students with disabilities, and students served under Title Programs (ELL, Migrant, etc.).

The Special Education teacher will be checking in and helping individual students as needed through Zoom, Google, or phone conversations. Some of their assignments will be modified as per the IEP.

The title teacher will be monitoring and contacting parents as needed with their students' Lexia progress.

How will teachers check-in with students?

Teachers are planning on using Google Hangout, Zoom, FaceTime, email, or phone calls to meet with parents and students weekly.

Describe your plans for continued Career and Technical Education.

USD 332 is planning on sending home financial planning packets. Other classes will be creating final projects for computer apps classes. Manufacturing classes will take projects home to continue. Assignments in design and home repair will be sent home digitally to continue Manufacturing and Cabinetry CTE lessons.

Do you have a plan in place to address graduation for seniors?

The administration, counselor, and teachers will meet to discuss individual student's learning plans and how to complete the required classes and credits needed for graduation. Each senior will be contacted to ensure that he/she is aware of the requirements needed.

Social and Emotional Supports

How will you utilize counselors and social workers?

The counselor will be contacting seniors as per the graduation requirements. The counselor will contact individuals to check in and see how they are progressing.. JH and HS students may contact the counselor directly via email or phone.

All social workers are not district employees and the Special Education Cooperative will be handling how they will continue to service the students.

How will you support students' social-emotional needs?

Teachers will be communicating with each student weekly through digital means and focusing on relationships not academics. Students will be given the teachers contact information and have been told they can contact their teacher to talk as needed.

How will you engage families and caregivers in supporting the social-emotional needs of their children?

Each teacher will be calling and talking to each parent before we send home any instruction. We will also be sharing social connection sites with parents so their child can stay connected to their classmates.

Teachers will be checking in weekly with parents through Google Hangout, Zoom, email, and phone calls to see how they are doing emotionally and for help with struggling students.

Information will be dispersed via the school website, app, Facebook, and Twitter.

Family Community Communication

How will you keep families informed?

Teachers will contact parents before instructional packets are picked up and create a plan to meet with them. Parents will also be informed through email, SeeSaw , and various other online sites in the elementary classrooms. Students will also be using Google Classroom, Canvas, and email to receive assignments. Any school related updates will be posted on Facebook, District website, and our all call system.

How will you collect feedback from families?

We will be using Google classroom and packets that are being sent home. We will also make sure families have all of our contact information as well as various forms of communication. The school will send out surveys via Google Forms as needed.

How will you evaluate the validity of the feedback and respond?

We will be doing weekly evaluations and make adjustments as needed per family feedback. Teachers will be making and receiving communication per text, call, email, facetime, etc from parents as well as the students.

How will you support families and caregivers as they facilitate learning at home?

Teachers will be available from 8:00 - 3:30 weekdays to answer calls, emails, and google hangout messages.

Other

How will you reflect, monitor & evaluate the effectiveness of the implementation of this plan and the results?

We will have the parents do a survey at the end of the school year to collect data on the effectiveness of our Continuous Learning Plan.

Please describe the measures you will take in collaboration with your local county health department to protect the health and safety of students, staff and families.

We are following all local health department rules and regulations. The administration receives daily updates and disperses the information to parents, community, and staff.



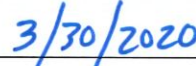
Superintendent Signature



Date



Board of Education President Signature



Date

Please print this document and sign.

Please direct questions to the following:

Plan for Continuous Learning: mmiller@ksde.org

Cunningham USD 332

Continuous Learning Plan

USD 332 will be maintaining a continuous learning plan. We will be shifting to a combination digital and offline instruction plan for the rest of the 2020 school year. In our district, most students have internet access. However, for students who do not have the internet, we are looking into receiving free iPhones from Verizon and getting hotspots for a couple of months for temporary service.

PreK-2nd grade System of Delivery

We will be using Google Classroom or Google Hangouts for weekly whole group instruction as set up by the classroom teachers. We will also be using Google for individual meetings multiple times throughout the week. If a parent does not have internet access, the teachers will call them for their meetings. We will be sending packets home with two or more weeks of instruction at a time. The packets will contain daily assignments/tasks that need to be completed for credit. After that two week period, we will have a scheduled return time and place to return packets and pick up the next packet. We will be using Google classroom to post instructional videos as needed. If needed per state mandate, we will scan and post all lessons digitally to be uploaded to Google classroom for student completion. We will be sending home Ipads for each student as well as any needed manipulatives. At this time we are focusing most of our instruction on ELA and Math.

Google Hangout and Classroom can also be downloaded to cell phones. Each student will be assigned a school Gmail account that will be preloaded and set up on their Ipads.

Mrs. Houtwed will be sending packets and sharing resources with parents to use for preschool students. She will also be meeting one on one through digital means and meeting as a whole group through Google Classroom or Hangouts for those parents who have access. Preschool students will NOT be issued an Ipad. If a parent does not have access, then Mrs. Houtwed will communicate through texts or phone calls.

Preschool: Tuesday and Thursday

Kindergarten: Tuesday, Thursday

1st grade: Wednesday, Friday

2nd grade: Wednesday, Friday

Speech/Language

Mrs. Stackhouse will send out packets with resources and practice materials. She will be available via phone or zoom. Tuesdays and Thursdays will remain her primary days for Cunningham students, but she will be available any day if it works better for parents/families. She will participate in whole group sessions with teachers as appropriate and in small groups and/or individually, depending on student needs and parents' wishes. An attempt will be made to be in contact with each student (large group, small group, or individually) once per week.

Grades 3rd - 6th System of Delivery

In the 3rd - 6th grades students will be allowed to take home their Ipads for digital instruction. Teachers will be using Google Classroom to upload assignments, tests, and videos to students. Teachers will be sending home textbooks, workbooks, and homework packets for parents to pick up on their designated day. We will also be using SeeSaw to share photos, videos with the class, and parent communication. Teachers will be communicating with their students as a whole class and individually as needed weekly, through zoom or google hangout. Reading and Math instruction teachers are planning on using Ipad Apps, such as Splash Math, and E-spark.

K - 5th Grade PE dustin.murphy@usd332.com (620) 955 - 7311

The students are to log various physical activities via Google Classroom or the paper log that was sent out. Parents and students are encouraged to complete the logs online. To access the Google Classroom parents will need to log into their student's school gmail account and sign up or sign up using the code. They are to complete at least 4 physical activities a week of at least 20 minutes in duration throughout 5 weeks without repeating any of the four during that week. The logs are to be submitted on Google classroom by Sunday May 10th at Midnight or sent to the school by Friday May 8th. I will be sending out reminders throughout this time.

Google Classroom Codes: Kindergarten: **fgxugfg** 1st Grade: **hltjlyb** 2nd Grade: **cp3qrlb**
3rd Grade: **kd3nff6** 4th Grade: **cajgo2u** 5th Grade: **3wedfbk**

When technology or learning issues arise for students, please email the classroom teacher directly and allow them some time to work with you to resolve the issue.

Pre-K Cindy Houtwed: cindy.houtwed@usd332.com 620-243-3203 (call or text)

Kindergarten - Kathy Hartley: kathy.hartley@usd332.com 620-491-2819 (call or text)

1st grade - Amanda Prim: amanda.prim@usd332.com 620- 615-2901 (call or text)

2nd grade - Ingrid Ricke: ingrid.ricke@usd332.com 620-388-2548 (call or text)

3rd Grade - Cindy Panek cindy.panek@usd332.com 620-388-4973 (call or text)

4th Grade - Carrie Vahsholtz carrie.vahsholtz@usd332.com 620-770-2439 (call or text)

5th Grade -Ashley Nix ashley.nix@usd332.com 785- 259-2104 (call or text)
6th Grade - Brooke Bowman brooke.bowman@usd332.com 620-521-1542 (call or text)
6th Grade MATH- Angie McGuire angie.mcguire@usd332.com 620-770-9598 (call or text)
Title 1 - Robin Reed: robin.reed@usd332.com 316-833-8113 (call or text)
Resource room - Lynann Hageman lynann.hageman@usd332.com 620-491-1020 (call or text)
Resource Room - Jodi Kaufman jodi.kaufman@usd332.com No Phone
Speech/Language - Mary Stackhouse mary.stackhouse@usd332.com 620-243-3540 (call or text)

7-12 System of Delivery

In the 7th - 12th grades students will have their laptops for digital instruction. Teachers will be using Google Classroom to upload assignments, tests, and videos to students. Teachers will be sending home textbooks, workbooks, and homework packets for parents to pick up on their designated day. Teachers will be communicating with their students as a whole class and individually as needed weekly, through zoom or google hangout.

Computer Applications - Freshmen - Mrs. Gwennap - michille.gwennap@usd332.com or 620-655-0554

Students will be assigned a final project of completing a Google Site. Mrs. Gwennap will send the students a video with the instructions and guidelines through email. An example of what the Google Site should consist of will also be sent to the students. The instructions will be created using Screencast-o-matic. Mrs. Gwennap will be available to contact throughout the day with any questions that arise either through email, Google Chat, or Phone. Mrs. Gwennap will send an email throughout the week to check on the status of students' progress on the project.

Computer Applications II - College Class - Mrs. Gwennap - michille.gwennap@usd332.com or 620-655-0554

Students will be assigned a final project of completing a Google Site. Mrs. Gwennap will send the students a video with the instructions and guidelines through email. An example of what the Google Site should consist of will also be sent to the students. The instructions will be created using Screencast-o-matic. Mrs. Gwennap will be available to contact throughout the day with any questions that arise either through email, Google Chat, or Phone. Mrs. Gwennap will send an email throughout the week to check on the status of students' progress on the project.

Personal Finance - Seniors - Mrs. Gwennap - michille.gwennap@usd332.com or 620-655-0554

Packets for the last 5 sections will be sent home with the seniors to complete. The topics being covered are (3-5) Planning For Change, (4-1) Put Savings to Work, (4-2) How Investing Works, (4-3) Choosing Investments, (4-4) Investing Strategies. Contact will be through email, Google chat or phone. Mrs. Gwennap will send an email throughout the week to check on the status of the student's progress.

Yearbook - 9th-11th Students - Mrs. Gwennap - michille.gwennap@usd332.com or 620-655-0554

Mrs. Gwennap will email students and be available through Google Chat, email and phone to assist students. Students will need to work on their yearbook pages in order to help complete the yearbook. The yearbook is online through Jostens Yearbook Avenue. Students can use their laptops to work on the pages to finish the yearbook. Mrs. Gwennap will send an email throughout the week to students in yearbook to see what pages and progress they have made during the week.

Fuel Ed Courses

All courses are already fully online and can be done remotely from any location with internet access. Students will continue on like normal. Mr. Ramirez will communicate mainly through email. Other forms of communication will be addressed as needed in the future.

Spanish I & II

Students with internet access will mainly be doing assignments on the website senorwooly.com on which they all should already have an account. Students will also receive and turn in assignments via Google Classroom as well. Mr. Ramirez will communicate mainly through email about how to join the Spanish Google Classrooms and about any other pertinent class info on an as-needed basis. Other forms of communication will be addressed as needed in the future. Students who do not have reliable internet access will be addressed on a case-by-case basis.

7-11 History with Miss Sulenes

Students that have internet access will be working with resources posted to their Google Classroom. Any students with concerns regarding internet access at home will be sent packets that can be picked up at the school during designated times. Each packet will be designated by weeks 1-6. Miss Sulenes will be available to contact throughout the day M-F from 8:00-3:00 via Classroom, email, text, or phone calls. Weekly check-ins with Miss Sulenes will be required by Friday at 3:30 via either text, email, Google Classroom, or Google Hangouts.

9-12 Math

Students will utilize internet access and paper homework packets for their materials. Google Classroom will be used to communicate assignments, deadlines and other resources with students. ZOOM will be used to present lessons to students. Students can also communicate with the teacher through hangouts, texting, e-mail and phone calls.

Zero Hour Weights with Mrs. McGuire angie.mcguire@usd332.com 620-770-9598

Students will join a class in Google Classroom using code **mm6fokh**
Students will spend at least 30 active minutes completing activities for at least four days **EACH week**. Students will need to log their activity by checking the appropriate boxes on the log form. Grades will be posted EACH WEEK. At the **end of the year**, students need to submit the activity log on Google Classroom. If you have any questions, please contact Mrs. McGuire via email or text.

Math and Language Arts with Mrs. McGuire angie.mcguire@gmail.com 620-770-9598

All assignments will be posted on Google Classroom. Weekly check-in with Mrs. McGuire is required either via Google Classroom, Google Hangouts, email, or text. In addition, Mrs. McGuire will hold weekly class meetings via Zoom (see scheduled times). For students unable to attend the Zoom meetings, you will be able to watch the lesson through a link posted on Google Classroom, and Mrs. McGuire will contact you by phone. Do not hesitate to call or text with questions. The quickest way to reach Mrs. McGuire is by text. Emails will be checked at least twice a day.

7th Grade Math w/ Mr. Murphy dustin.murphy@usd332.com (620) 955 - 7311

I will be available for help via Google Hangout and Google Meet on Mondays from 9:00 - 10:00. The students will receive paper assignments from the current Chapter that we are covering. When the students complete their work they are to share pictures of the work via Google Classroom. The students may work ahead as much as they like. Lessons 1 - 5 are to be completed by Friday April 24th. The review and test need to be completed by Friday May 8th. Google Classroom Code: **jhsilx6**

MS and HS PE dustin.murphy@usd332.com (620) 955 - 7311

The students will need to access Google Classroom where they are to log various physical activities that they choose. To access the Google Classroom students will need to log into their student's school gmail account and sign up or sign up using the code. They are to complete at least 4 physical activities a week of at least 20 minutes in duration throughout 5 weeks without repeating any of the four during that week. The logs are to be submitted on Google classroom by Sunday May 10th at Midnight. I will be emailing students checking in on their progress. Google Classroom Codes: 6th Graders: **2b5iu4l** 7th and 8th graders: **5o4dgu4**
Sophomores: **ilxkvr5**

Woodworking and Welding 9-12 sebastian.huelskamp@usd332.com 620-899-4471

will utilize their laptop or cell phone to access online resources. The teacher may be contacted via email, phone, or text. The students will be contacted by email or phone once a week to check on academic progress.

Chemistry and Geometry

john.huffman@usd332.com

(620)388-2086

All assignments will be posted on Google Classroom, in addition I have shared a folder in Google Drive, and paper packets will be sent as well. You should have your text books with you. Weekly check-in with me is suggested either via Google Classroom, Google Hangouts, email, or text. I will hold weekly class meetings via Zoom (see scheduled times). For students unable to attend the Zoom meetings, you will be able to watch the session through a link posted on Google Classroom, and I will contact you by phone. Do not hesitate to call or text with questions. I will block out 9:00 to 11:00 Monday through Friday for school but contact me by text or email and I will get back to you ASAP.

Psychology

lance.mcguire@usd332.com 620-4913129

Paper Assignments will be handed out with a syllabus for due dates for each chapter. Zoom meetings will be on Tuesdays at 10AM for group discussion. Students will use their laptop and textbooks for paper assignments and other activities. There will be some opportunity for group work and collaboration through Google Drive. Mr McGuire will be available office hours using email or texting.

Physical Science, Biology I & II, Intro to Home Ec., and International Foods

nadine.hope@usd332.com

620-770-0984

Students will be given packets with the assignments and will need their textbooks. Due dates are included in the packets. Students may return the assignments either in the drop boxes at school, via email or text. I will be available during the office hours, and via text or phone or email. Please do not hesitate to get in touch with me if you have any questions. I will return your email or phone call or text as quickly as possible. Students will use their phones and computers to access information from the internet and I will be in contact with each student on a weekly basis to check on progress.

7th and 8th Science

bart.ricke@usd332.com

cell: 620-532-9463

Students will need their textbook and they will be given a packet with the assignments for the remainder of the quarter OR if they have internet access the same assignments will be available on Pearson Realize, they do not have to do both. If they do not remember their username or password for the Pearson Realize they can contact me. Students will have the option to turn in work on Pearson(their computer) or if they use their textbook they can return the work to the school on or before its due date. Students will utilize their laptop to access Pearson Realize. The teacher may be contacted via Google hangouts, email, phone, or text if they have any questions. The students will be contacted by email or phone once a week to check on academic progress.

8th Hr. Weights

bart.ricke@usd332.com

cell:620-532-9463

Students will join a class in Google Classroom using code **gsbudjq**
Students will spend at least 30 active minutes completing activities for at least four days **EACH week**. Students will need to log their activity by checking the appropriate boxes on the log form. Grades will be posted EACH WEEK. At the **end of the year**, students need to submit the activity log on Google Classroom. If you have any questions, please contact Mr. Ricke via email, call, or text.

